



Email: committeeservices@horsham.gov.uk
Direct line: 01403 215465

Community and Wellbeing Policy Development Advisory Group

Tuesday, 12th May, 2020 at 5.30 pm
via Remote Video Link

The Access to Information Procedure Rules are not applicable to Policy Development Advisory Groups and members of the public may not attend. Members of the Council who are not members of the Policy Development Advisory Group may attend to observe the proceedings, seating for which will be provided, subject to providing advance (by noon of the day of the meeting) written notification to the Chairman of the meeting and committeeservices@horsham.gov.uk

Councillors:

Tricia Youtan (Chairman)	
Andrew Baldwin	Kate Rowbottom
Chris Brown	Jim Sanson
Frances Haigh	Ian Stannard
Colin Minto	Belinda Walters
Roger Noel	James Wright

You are summoned to the meeting to transact the following business

Glen Chipp
Chief Executive

Agenda

	Page No.
1. Apologies for absence	
2. Notes of previous meeting	3 - 4
To receive the notes of the meeting held on 10 March 2020	
3. Community response to COVID-19	
To receive a presentation from the Head of Housing & Community Services on the community response to COVID-19 and on how the Council, in partnership with other groups and organisations, is supporting these efforts	
4. Horsham District Community Lottery	
To receive an update on the weekly online lottery, which helps to raise additional funding to support local charities, community groups and local voluntary groups whose work benefits residents in Horsham District	

5. **Forward Plan Extract for the Community Matters and Wellbeing Portfolio**

5 - 8

To note the Forward Plan extract for the Community Matters and Wellbeing Portfolio

Community and Wellbeing Policy Development Advisory Group
10 MARCH 2020

Present: Councillors: Tricia Youtan (Chairman), Andrew Baldwin, Frances Haigh, Colin Minto, Roger Noel, Kate Rowbottom, Jim Sanson, Ian Stannard, Belinda Walters and James Wright

Apologies: Councillors: Chris Brown

17 **NOTES OF PREVIOUS MEETING**

The notes of the meeting held on 12 November 2019 were received by the group.

18 **EMPTY HOMES STRATEGY**

The Group received an update on the Empty Homes Strategy, which had been introduced to encourage homeowners and landlords to bring empty homes back into use across the District. The number of empty homes had reduced from 700 to 400 since its introduction. This had been achieved partly due to new legislation that increased premiums on properties that had been empty for over five years by 200% and over ten years by 300%.

The Group noted the progress that had been made.

19 **UPDATE ON STRAY DOG COLLECTION AND KENNELING SERVICE PROCUREMENT**

The Head of Environmental Health and Licensing updated the Group on the recent tender process for the procurement of the Stray Dog Collection and Kennelling Service.

There had been no viable, suitably priced bids and therefore officers and the current kennelling service had come to an agreement for a fixed price contract for the next 24 months. The Cabinet Member confirmed that there would be a review of the service at the end of this period.

20 **MHCLG FUNDING FOR ROUGH SLEEPERS**

The Homeless Prevention Officer gave a presentation to the Group on the MHCLG Rough Sleeper funding, that had been awarded to HDC, Mid Sussex District Council and the charity Turning Tides to provide a range of interventions to prevent homelessness and reduce rough sleeping across both districts.

The £317,717 award would help fund staff resources and training, and provide personalised support, both financial and with essential items such as clothing,

food and travel. Homelessness Forums were being set up across both districts to increase the impact of the funding and resources that have been secured.

The Group noted that the increased funding had already brought the number of rough sleepers down from 11 to six.

21 **HDC SUPPORT OF COMMUNITY PARTNERSHIPS**

The Community Development Team had undertaken a review of the Council's support for Community Partnerships in 2020. There were seven Community Partnerships across the district, which worked with partners to deliver projects and events to support their local economy.

The Head of Housing and Community Services outlined the proposal that would bring all the partnerships into line with each other, and create a project fund of £7,000 (nominally £1000 per partnership) to be bid for throughout the year. Opportunities to pool resources and reduce costs would be explored.

The Group noted the timeline for the proposals, which included consultation with the Community Partnerships, Parish Councils and Local Members. Once any comments received have been considered, the proposals would be signed off by the Cabinet Member at the end of March.

22 **APPLICATION TO THE SECRETARY OF STATE FOR CONSENT TO DISPOSE OF LAND UNDER SECTION 32 OR 43 OF THE HOUSING ACT 1985 OR SECTION 25 OF THE LOCAL GOVERNMENT ACT 1988**

The Head of Finance presented the draft report on the application to the Secretary of State for consent to dispose of land. The report would be considered at the Extraordinary Council meeting scheduled for 17 March.

23 **FORWARD PLAN EXTRACT FOR THE COMMUNITY MATTERS AND WELLBEING PORTFOLIO**

The contents of the forward plan extract were noted by the Group.

The meeting closed at 6.50 pm having commenced at 5.30 pm

CHAIRMAN

**Parkside, Chart Way, Horsham,
West Sussex RH12 1RL**

FORWARD PLAN – Community Matters and Wellbeing Portfolio

This notice sets out details of key decisions that the Cabinet or a Cabinet Member intend to make, and gives 28 days' notice of the decision under the Local Authorities (Executive Arrangements) (Meetings and Access to Information) (England) Regulations 2012. The notice also includes details of other decisions the Council intends to make.

The reports and any background documents that have been used to inform the decisions will be available on the Council's website (www.horsham.gov.uk) or by contacting Committee Services at the Council Offices.

Whilst the majority of the Council's business will be open to the public, there will be occasions when the business to be considered contains confidential, commercially sensitive or personal information. This is formal notice under the 2012 Regulations that part or all of the reports on the decisions referred to in the schedule may be private because they contain exempt information under Part 1 of Schedule 12A to the Local Government Act 1972 (as amended) and the public interest in withholding the information outweighs the public interest in disclosing it.

If you wish to make representations about why part or all of the papers should be open to the public, please contact Committee Services at least 10 working days before the date on which the decision is to be taken.

If you wish to make representations to the Cabinet or Cabinet Member about the proposed decisions, please contact Committee Services to make your request.

Please note that the decision date given in this notice may be subject to change.

To contact Committee Services:

E-mail: : committeeservices@horsham.gov.uk

Tel: 01403 215123

Published on 01 May 2020

What is a Key Decision?

A key decision is an executive decision which, is likely –

- (i) to result in the Council incurring expenditure which is, or the making of savings which are, significant having regard to the Council's budget for the service or function to which the decision relates; or
- (ii) to be significant in terms of its effects on communities living or working in an area comprising two or more wards in the District.

	Subject/Decision	Decision Taker	Date(s) of decision	Is all or part of this item likely to be dealt with in private	Contact Officer Cabinet Member (NB include name, title and email address)
5.	Housing Strategy 2019 - 2024	Cabinet	4 Jun 2020	Open	Rob Jarvis, Head of Housing & Community Services. robert.jarvis@horsham.gov.uk Cabinet Member for Community Matters and Wellbeing (Councillor Tricia Youtan)

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